

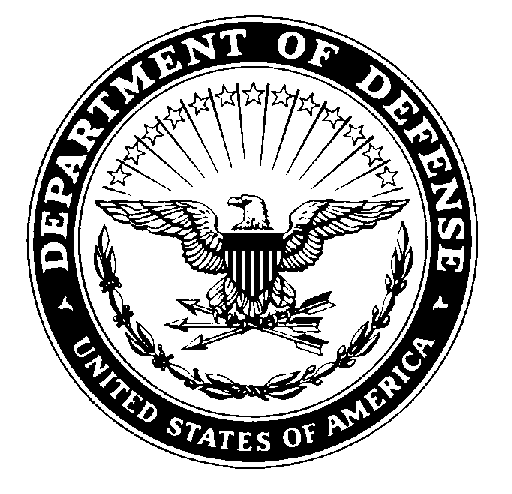
# DEPARTMENT OF THE ARMY

PLANO WEST SENIOR HIGH SCHOOL, WOLF BATTALION/JROTC

5th BRIGADE, U.S. ARMY CADET COMMAND

5601 WEST PARKER ROAD

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REPLY TO

ATTENTION OF

Memorandum To: PWSH JROTC Students (LET 1,2,3 and 4)

Subject: Junior Reserve Officer Training Corps (JROTC) Course Syllabus

**Instructor**: Major (Retired) Shawn Langford, Senior Army Instructor (SAI)

Plano West Senior High Classroom # A2078; phone: (469) 752-9782

Email: [shawn.langford@pisd.edu](mailto:shawn.langford@pisd.edu)

**1. Course description/objectives.** JROTC is designed to teach/impart upon high school students the associated American values of citizenship, leadership, service to the community, personal responsibility, and a sense of accomplishment through practical “hands on” experience via student-led collaborative project management opportunities while instilling self-discipline, self-esteem, and teamwork.

Course focus is reflected in the program mission statement, *“To motivate young people to be better citizens.”* This translates to planning/preparing the cadet morally, mentally, and physically to take their place in society after high school graduation as they positively contribute to the betterment of our society. U.S. Code, Title 10, Section 2031outlines the Junior Reserves Officers’ Training Corps mission. It is the purpose of the Junior Reserve Officers’ Training Corps to instill in students of United States secondary educational institutions the values of citizenship, service to the United States, and personal responsibility and a sense of accomplishment. JROTC does not require a service obligation, recruit for the Armed Forces, or practice combat skills training.**1**

Students will undergo academic study and assessment of the following topics/life skills:

**FALL 2024:**

|  |  |  |
| --- | --- | --- |
| Basic Command and Staff Principles | Leadership Theory and Application | Cadet Challenge |
| Distance Learning | Smart Cadet Online Courses | Cadet Portfolio |
| Personal Mission Statement: Short,  Mid, Long-Term Goals | Introduction to Service Learning | Continuous Improvement Planning |
| Basic JROTC Knowledge / Leadership | Writing skills, Thinking Maps, Graphic Organizers | Personal Learning Styles Inventory / Winning Colors |

**SPRING 2025:**

|  |  |  |
| --- | --- | --- |
| Professional Career Portfolio/Resume | Purposeful writing/convey ideas persuasively | Branches of the Military (Recruiter-Palooza) |
| NEFE SMART Goals | Army Operations Process | Basic JROTC Knowledge / Leadership |
| NEFE MOD 3 (Earning Power) | Cadet Challenge | Career Planning |
| NEFE MOD 3.2 (Job Benefits & Costs) | NEFE MOD 4-6 | Decision Making |

**1** See page 52 of current PISD Course Catalog for more information: <https://www.pisd.edu/cms/lib/TX02215173/Centricity/domain/146/documents/course_catalogs/HS_Course_Catalog_Final.pdf>

**2. Textbook**: Leadership Education and Training (LET 1,2, 3 & 4) text plus teacher supplemented readings.

**3. Materials student must provide**: Personal **BLACK** pen (pencil doesn’t photocopy well; smudgy/blunt pencil writing hard for me to read).

**4. Course Structure.**

a. Cadet Portfolio. Students will be required to develop and maintain a cadet portfolio as an assessment tool to show evidence of their personal reflection and program progression comprised of the following items extracted from Cadet Command Regulation 145-8-3:

(1). Personal Goals for the School Year.

(2). Personal financial planning guide.

(3). Personal Skills Map profiles.

(4). Results of Fitness Summary (JUMS Cadet Record).

(5). U3C1L2 Appreciating Diversity (Winning Colors) reflections assessment tool.

(6). An Essay from any contest or high school class.

(7). A resume with references.

(8). Awards, certificates, of accomplishment, and other achievements.

b. Course assignments and assessments will commonly be assigned on Google Classroom using PISD student account login credentials to ensure cadets depart high school with fundamental experience using collaborative information technology (IT) portal skills. This syllabus and yearly JROTC calendar is posted on students’ respective Google Classroom class portal for ready viewing.

c. Student in-class briefings. Using world and current events, students will be expected to perform basic on-line research and organizational skills to frame world events and present them to their classmates as a means to develop public speaking skills. Tuesday is the day set aside for in-class briefings/presentations so students must be responsible for using weekend time to prepare for their assigned presentation. Failure to be prepared on assigned day will incur a score of ‘0’ due to lack of class time later in the week to focus exclusively on briefings.

d. Service Learning Project. As leaders and stewards of their community, cadets will have opportunity to identify a need; plan/resource a response; and execute it to completion as a collaborative means to manage a work project from start to completion- an invaluable experience.

**2. Course Policies.**

1. The JROTC attendance and tardy policy are the same as noted in the **Student Handbook 2023-2024: Plano West Senior High School** (See referenced websites on last page). Specific to Army JROTC, mandatory cadet attendance at five (5) graded extracurricular cadet events is expected. Non-attendance earns a cadet a grade of 0. Understanding that life events can intervene and at the discretion of the senior army instructor, a cadet may be exempted from a mandatory event with a hand-written, signed note from a parent or a parent conference preceding the event in advance. The five mandatory participation JROTC events are:

(1). September 12, 2024 Cadet Officer Commissioning/NCO Promotion Ceremony.

(2). Full participation in the annual JROTC Program of Accreditation (JPA) inspection (Mar 2025).

(3). December 14, 2024 Plano City-wide Holiday Parade.

(4). February 15, 2025 JROTC Military Ball.

(5). May 1, 2025 JROTC Awards Ceremony.

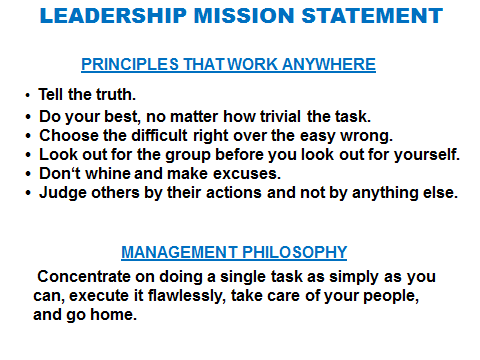
b. Course costs. Army JROTC funding pays for uniforms and classroom resources. Army JROTC is one of the least expensive student programs on the PWSH campus. The only collected fee is the annual military ball which will cost $35 per person (cadets, parents, guests). Cadets should begin considering how they are going to earn funds to attend the military ball. However, funds are still needed to pay for non-academic items like food, drink, and related miscellaneous purchases in support of mandatory events to lend a professional touch. For these resources, Army JROTC is supported by the Patriot Booster Club comprised of parents who create outlets to raise funds for JROTC program support. To that end, the instructor and the Patriot Booster Club encourage and expect cadets to show program loyalty by joining the Patriot Booster Club annually at either a single cadet membership ($10) or a family membership ($30). Additionally, cadets will be expected to do their best in bearing responsibility for supporting periodic fundraisers that significantly helps offset costs and finance each school year’s activities which, in turn, makes JROTC a first class program.

c. Grading Policy. The grading policy for Army JROTC is as follows:

|  |  |  |  |
| --- | --- | --- | --- |
| Course Weighting: |  |  | Grading Scale: |
| Academics**:(1)** | 40 Percent |  | A (Excellent): 90-100 |
| Leadership**:(2)** | 30 Percent |  | B (Good/Average): 80-89 |
| Uniform Wear**:(3)** | 30 Percent |  | C (Mediocre): 70-79 |
|  |  |  | F (Failing): 69 or less |
|  |  |  |  |

***Note 1****:* Academics comprise weekly assignments, quizzes, and end of grading period test. Missed quizzes/tests are a grade of zero for unexcused absence with no makeup. For sickness or excused absence, test may be retaken in consultation with parent via phone call/email. To prepare you for higher education and to exercise your personal responsibility, know that I subtract one (1) letter grade (ten points per day) from each overdue assignment past the assigned turn in date for maximum of three (3) days. After three (3) days your grade is zero (0). Developing a habit of taking notes in parallel with keeping a personal calendar in class will aid you in not being late on an assignment and prepare you for adulthood.

***Note 2:*** Leadership reflects collective student attitude, integrity, motivation, discipline, conduct in both class and throughout school as formalized in my personal leadership principals that students will be graded against:



***Note 3:*** Uniform Standards. Students must agree/consent to conform to the WOLF BATTALION JROTC UNIFORM POLICY: 2024-2025. When wearing the Army JROTC uniform, student cadets are direct institutional representatives of the school and the United States Army and must present themselves in a positive light as JROTC participants to public expectations. You are representing something higher than yourself. Students are expected to wear the uniform every Thursday as directed for JROTC battalion drill practice. Basic expectations follow CCR 145-2 national guidelines:

* Wear uniform correctly and with pride (this includes wear of black socks and military belt).
* Cadets are expected to wear their uniforms correctly for the entirety of the assigned school day. Cadets observed by SAI out of uniform without a reasonable explanation may receive a 0 grade from SAI on the spot because proper uniform wear is a key component of the JROTC program. Pre-coordinated specific exceptions may be removing uniform for art, theater, or PE classes where class activities (painting, set construction, weight-lifting) necessitate temporary removal of uniform to fully participate in class activity and protect uniform. Consider purchasing a smock/apron for applicable classes to eliminate need to change out of uniform entirely and prevent carrying an extra set of clothing to school.
* Haircuts: haircuts primarily focused on hair off the collar and sideburns DO NOT extend below ear openings, male faces shaved, females wear their hair up).
* No colored hair; No earrings on males; females wear earrings in accordance with CCR 145-2.
* Headgear: gray cadet berets are integral part of uniform and cadets must learn to shape/wear them properly. The face/head is the first thing people see so presenting proper appearance is important.
* For uniform grading purposes, missing or obviously unprepared headgear (beret); face unshaven; or obviously sloppy haircut earns a cadet an immediate uniform grade of 75 for that weeks’ grading period that will not be made up.
* However, if a student does not wear his uniform on prescribed day (normally THURSDAY), he/she can make it up by wearing it to school on FRIDAY but can only earn a maximum of 90 points. Failure to wear it FRIDAY gives student option to wear it on MONDAY but can only earn a maximum of 80 points. Failure to wear it on Tuesday for maximum of 70 points results in a score of zero (0) points entered into the grade book for that week of uniform wear. Refer to ***Note 1*** (page 3) for grading pattern.

d. JROTC Extra Curricular Teams. Students are not required to participate on teams but it is highly encouraged as a means to develop skills/friendships/leadership and guide/mentor/model the right example to the freshman/sophomores. Plano West Senior High has 5 extra-curricular cadet teams: **(4)**

|  |  |
| --- | --- |
| **TEAM:** | **Faculty Coach:** |
| Color Guard Team | MAJ Langford |
| Air Pellet Rifle Team | MAJ Langford |
| Raider/PT Team | MAJ Langford |
| JLAB Teams | MAJ Langford |

**Wolf Battalion Weekly Rhythm**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **UNIT** | **MONDAY** | **TUESDAY** | **WEDNESDAY** | **THURSDAY** | **FRIDAY** |
| SAI/AI/  CADETS | Academics | Academics | Academics | Uniform Inspection/  Drill and Ceremony | Physical Training |
| EXTRA-ACTIVITES SAI/AI/  CADETS | JLAB/  Team Practices | Team Practices | Battalion Staff Planning/  Team Practices | Team Practices | Administrative Actions |
| CADET STAFF |  |  | JUMS UPDATE/CMD & STAFF PREP | **Battalion Cdr Mtg** |  |

**Note 4:** Dependent upon student interest and schedules, cadet teams will generally meet at Plano West on Monday Thursday after school from 4:50 P.M. until 6:00 P.M. Members must be passing all courses to participate on any JROTC team competitive events per UIL guidelines.

e. My Personal Classroom Expectations:

(1). Beginning of class sequence (Daily):

A. Students arrive to class and be seated before period bell rings, get out their Chrome Tablets and BLACK pen ready to take notes as appropriate.

B. Students are seated at desk when bell rings.

C. Formal start of class procedure:

* Class Leader/Company Commander/1SG calls room to attention. Example: “COMPANY, ATTENTION!” (All cadets immediately go to position of attention).
* Cadets will say the Pledge of Allegiance and Texas Pledge (Tuesday), followed by the Cadet Creed.
* Class leader orders “REPORT!”
* Company XO visually accounts for their students and verbally give by name report to Class Leader/Company Commander and render a salute. Example: “Sir/Ma’am, ALL Present” or “Cadet Private Jones absent.”
* Class Leader/Company Commander/1SG centers himself on the class at position of attention and orders, “TAKE SEATS.”
* In response, ALL STUDENTS sound off with “WOLVES OF THE WEST ARE THE BEST!” and then move to seated position.
* Class Leader/Company Commander may use as appropriate 2-5 minutes time to put out class announcements/directives and ask students if there are any other announcements or questions.
* Class leader will announce to MAJ Langford, “Sir, the class is ready for instruction.”

(2). Students may drink WATER in class. No coffee or soda due to smell/stickiness. Drink W-A-T-E-R.

(3). Eating. By age 16-18, I expect that you can feed yourself and clean up after yourself. Respecting an individual’s learning style, I allow for lite snacks in class as long as it is not disruptive for other students.

(4). NO Cell phones/PEDs in class. Cell phones/PEDs are generally not needed in this class. Their distraction risks undermining optimal learning environment to self and others. Cadets will be informed when we will be required to their Cell phones/PEDs for in-class use. Do not walk around my classroom to find an outlet to charge your phone- it is distracting to myself and others and I will take your cell phone per the following listed consequences:

* + 1st Offense— Cell phone goes in my classroom bucket until after school. Expect physical exertion as reminder to follow school rules (See subpara. 9 below).
  + 2nd Offense—Cell phone delivered by me to your sub-school administrator where you will pick it up after school. Parents will be notified and the student may pick up the item after school. Student signature required.
  + 3rd Offense—Parent and student must pick up the item. Parent and student signature required. Saturday school assigned.

(5). Tardy. Page 86 of Student Handbook covers this adequately.

(6). Class Dress code conforms to page 45 of 2023 PISD Student Handbook: Any clothing that violates PWSH/Shepton/Jasper dress code policy and JROTC expectations.

(7). JROTC as Physical Education Credit. A student who successfully completes JROTC may receive a substitution for the state PE requirement (1 credit) through participation in two semesters of JROTC classes per school year. Each semester is a half credit.

(8). In-class disciplinary measures. Within the context of Army JROTC, the use of classroom physical exertion as means of achieving positive reinforcement in mastering specific classroom outcomes (being responsible/self-discipline/following instructions the first time, etc.) is a long-standing military tradition. In this context and at the instructors’ discretion, students may undergo physical exertions (elevated push-ups, planks, Russian twists, etc.) as a means to reinforce positive behavior and serve as a necessary mental reminder of how to carry out JROTC tasks properly the first time. It represents/reinforces that consequences exist for one’s actions/inactions and is not meant as demeaning punishment. Physical exertion is well within the context and tradition of JROTC’s military heritage. It is meant to be an immediate intermediary disciplinary and positive reinforcing action in lieu of harsher options such as sending a student to the office or issuing lunch detention which is within the scope and context of subpara. (5) above— keeping students in the classroom; reinforcing correct behavior; and building their young bodies.

(9). Physical Activity Days. You will be notified in advance when the class will go outside for class-related outdoor sports/cadet challenge. Students are encouraged to bring a small sack on those days with a fresh shirt, athletic shoes to change into, and deodorant to mask physical exertion. Unfortunately, time and resources do not allow for showering so develop your personal system to deal with this. Unless cadets have a documented justification from the nurse or a parent covering an illness/injury, they are expected to participate in physical activities.

3. Point of contact is the undersigned at tel. (469) 752-9782 or email: shawn.langford@pisd.edu.

//ORIGINAL SIGNED//

LESHAWN LANGFORD

Major (Retired), U.S. Army

WOLF BN SAI

**“WOLVES OF THE WEST ARE THE BEST!”**